

**CHECKLIST OF APPLICATION REQUIREMENTS**

<b>COMPANY NAME</b>	
<b>REGULAR EXHIBITORS</b>	
Companies which have participated in the Manila FAME at least once in the past 3 years.	
<b>Requirements</b>	
<input type="checkbox"/>	1. Active Company email address.
<input type="checkbox"/>	2. Active Company website.
<input type="checkbox"/>	3. Active social media account/s.
<input type="checkbox"/>	4. Fully accomplished Product Profile Sheet with details on product(s) developed.
<b>NEW EXHIBITORS</b>	
New companies which have never joined any Manila FAME edition or former exhibitors who have not participated in the Manila FAME in the past 3 years.	
<b>Requirements</b>	
<input type="checkbox"/>	1. Copy of Registration from DTI or SEC (with complete Articles of Incorporation).
<input type="checkbox"/>	2. Copy of Registration from BIR (Form 2303).
<input type="checkbox"/>	3. Active Company email address, website and social media account.
<input type="checkbox"/>	4. Export-related Training / Seminar Certificates (attended by owner or manager).
<input type="checkbox"/>	5. Endorsement for Participation from a related and/or appropriate Business Support Organization (BSO) accredited with CITEM (Please see list of CITEM-accredited Business Support Organizations) or endorsement from the DTI Provincial or Regional Director.
<input type="checkbox"/>	6. For the purpose of technical screening, new companies will be advised of the following by the Manila FAME Secretariat: a. Submission of at least five pieces of product samples with fully accomplished Product Information Sheet per product as proof of products to be promoted. b. Schedule of factory visit by Manila FAME Secretariat staff and/or the DTI Regional Office representatives.
<b>REMARKS</b>	

Assessed by:

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Sectoral Officer